



NOTIFIED AREA COUNCIL
BELLAGUNTHA-761119 (GANJAM)
Phone No. 06821-258244
Sri S. Rakesh Kumar Patra (ORS)
Executive Officer



ବିଜ୍ଞାପିତ ଅଂଚଳ ପରିଷଦ
ବେଲଗୁଣ୍ଡା-୭୬୧୧୧୯ (ଗଞ୍ଜାମ)
ଦୂରଭାଷ: ୦୬୮ ୨୧-୨୫୮ ୨୪୪
ଶ୍ରୀ ଏସ୍. ରାଜେଶ କୁମାର ପାତ୍ର (ଓ.ରା.ସେ)
କାର୍ଯ୍ୟନିର୍ବାହୀ ଅଧିକାରୀ



E-Mail ID : eonacbellaguntha@gmail.com

L. No. : 1712

//

Date : 18.11.2023

QUOTATION CALL NOTICE

Sealed quotation is invited from the intending registered bidders/agencies/companies etc. having eligibility for: **Preparation of Comprehensive Storm Water Drainage Master Plan and Detailed Project Report of Bellaguntha NAC area.**

The bidder shall receive the detailed quotation paper from the NAC office Helpdesk and Office website www.nacbellaguntha.in/downloads from 20.11.2023 at 11.00 AM to 06.12.2023 up to 11.00 AM. The sealed quotations with necessary documents should reach the office of the Executive Officer, NAC, Bellaguntha on or before 06.12.2023 by 01.00 PM and the same will be opened at 4.00 PM on the same day in presence of the quotationers or their authorized representatives. The quotation details regarding pre bid meeting, bid query etc. is available in the EOI Document.

The authority reserves the rights to accept or reject any or all the quotations without assigning any reason thereof.

-SD-

Executive Officer
NAC, Bellaguntha

Memo No: 1713 // Date: 18.11.2023

Copy submitted to the Chairperson, NAC, Bellaguntha/ Sub-Collector, Bhanjanagar / B.D.O, Bellaguntha / Tahasildar, Bellaguntha/ NAC Notice Board. They are requested to publish on their notice board for wide publicity.

-SD-

Executive Officer
NAC, Bellaguntha

Memo No: 1714 // Date. 18.11.2023

Copy to Commissioner Cum Secretary to Govt., I&PR Dept., Odisha, Bhubaneswar/ DIPRO, Ganjam, Chatrapur for information and request to publish the notice in two (02) nos. of news papers for wide publication for a single day.

-SD-

Executive Officer
NAC, Bellaguntha



PREPARATION OF COMPREHENSIVE STORM WATER
DRAINAGE MASTER PLAN AND DETAILED PROJECT
REPORT OF BELLAGUNTHA NAC AREA

DISTRICT: GANJAM, ODISHA



Executive Officer

Bellaguntha NAC

REQUEST FOR PROPOSAL (RFP)

SCHEDULE OF EOI AND OTHER IMPORTANT INFORMATION

Sl no.	Particular	Details
1	Web address to download the EOI	www.nacbellaguntha.in
2	Last date of receipt of pre-bid query through email-id only – eona bellaguntha @gmail.com	04.12.2023 till 1 PM.
3	Date & Time of pre-bid meeting at Bellaguntha NAC meeting hall	30.11.2023 at 11 AM.
4	Last date & time of submission of bid through registered post and by hand at Office Helpdesk	06.12.2023 till 01 PM.
5	Date & Time of opening of Technical Bid	06.12.2023 at 4 PM
6	Date & Time of opening of Financial Bid	To be intimated later to the technically qualified bidders
7	Duration of Service	09-12 Months
8	Cost of EOI document	DD of Rs. 10000/- (Ten Thousand) only, from any Nationalized Bank in favor of Executive Officer, Bellaguntha NAC payable at Bellaguntha or MR of Rs 10,000 obtained from NAC Help Desk (Non-Refundable)
9	Earnest Money Deposit	DD of Rs. 100000/- (One lakh) only, from any Nationalized Bank in favor of Executive Officer, Bellaguntha NAC payable at Bellaguntha (Refundable)
10	Address where Bidders must send proposal	Executive Officer, Bellaguntha NAC, Bellaguntha ,Pin-761119

-SD-

Executive Officer
Bellaguntha NAC

REQUEST FOR PROPOSAL (RFP)

For

Providing Consultancy Services for preparation of DPR including Topographical Survey,
Design and technical support assistance for Improvement of Drainage System of Bellaguntha
NAC in the District of Ganjam, Odisha

DATA SHEET

Sl no.	Particular	Details
1	Name of the Client	Executive Officer, Bellaguntha NAC, Bellaguntha ,Pin-761119
2	Date of Issue of RFP	20.11.2023, 11.00AM to 06.12.2023, 11.00AM
3	Deadline for Submission of Pre- Proposal Query	4.12.2023 till 1 PM
4	Proposal Submission Due Date	6.12.2023 till 1 PM
5	Date of opening of Technical Proposal	6.12.2023 till 4 PM
6	Date of opening of Financial Proposal	To be intimated later to the Technically qualified bidders
7	Contact Person	Executive Officer, Bellaguntha NAC, Bellaguntha ,Pin-761119, Ph no.-7609080808
8	Address for Hard Copy Submission of Technical Proposal	Office of the Executive Officer, Address- Office of the Notified Area Council, Bellaguntha. Mode of Submission: Document to be submitted in offline by Speed Post /Registered Post/ by hand.
9	Place of Opening of Proposal	NAC Office
10	Mode Of Tendering	Open & QCBS 80-20 basis (Tech- 80 & Fin- 20), JV& Consortium will be allowed.

-SD-

Executive Officer
Bellaguntha NAC

REQUEST FOR PROPOSAL (RFP)

For

Providing Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of Drainage System of Bellaguntha NAC in the District of Bellaguntha, Odisha

INFORMATION TO THE BIDDER

Pre-Qualification Criteria:

Before opening and evaluation of the technical proposals, each bidder/ consultant will be assessed based on the following pre-qualification criteria. The bidder / consultant is required to produce the copies of the required supportive documents/information as part of their technical proposal failing which the proposals will be rejected.

Sl no.	Eligibility Criteria	Supportive Documents
1	A company registered under Indian Companies Act, 2013 OR A partnership firm registered under Indian Partnership Act, 1932 OR Limited Liability Partnership Firm Registered under the Limited liability partnership Act- 2008 Note: Consortium is also allowed. The consortium shall not consist of two companies/ corporations and shall be formed under a duly stamped consortium Agreement. (Attach Proof). Every member of the consortium shall be equally responsible and jointly and severally liable for the successful completion of the entire project. A bidder cannot be a partner in more than one consortium.	Certificate of Incorporation/Partnership deed/ Service Tax Registration
2	The bidder/ Consortium member should have been in the consulting business for more than FIVE YEARS from the date of Incorporation on the last date of submission of the proposal. *(MSME & Start-up exemption will be given)	
3	The bidder/ Consortium member should have been operating its local office for at least One year in Odisha.	Prove of Office at Odisha (Office address details with Agreement and ROR etc if any)
4	The bidder or either of the consortium partners must have successful completion of 02 no's of Preparing DPRs of value not less than Rs. 20 Lakhs and at least 01 no of DPR of 40 Lakhs of consultation fee for Water Supply / Drainage / Sewerage / Flood Analysis / River Modelling Projects in the last 5 years in any urban area of INDIA. or Experience of successful completion of a minimum of One DPR of Storm Water Drainage DPR in different Urban sector at govt. (Ongoing also considerable) of Odisha of value not less than 20 lakhs in last 3 years.	Copies of Work Order /Contract Document /Completion Certificate from the previous Clients
5	The Bidder should have demonstrated the capability of using hydraulic modelling software such as USEPA SWMM (Storm water Management Model), HEC-HMS, Storm CAD, HEC-RAS or any other equivalent hydrological and hydraulic modelling software.	Financial Details of the bidder along with copies of the audited balance sheet and Income & Expenditure: _Statement

		duly sealed and certified by the CA and the authorized representative of the bidder/consultants.
6	<p>The Bidder should propose a team including a Team Leader with a Master's in Civil or Water Resources Engineering degree with at least 15 years or more of relevant industry experience.</p> <p>The team should also have 4 or more engineers with master's degree in Civil or Water Resources engineering.</p>	Self-Declaration from the Bidder.
7	Average annual turnover of the bidder/ either of the consortium partners should be at least Rs 2 Crore over any two consecutive years during the last three financial years as per last audited balance sheet.	Financial Details of the bidder - Statement duly sealed and certified by the CA and the authorized representative of the bidder/consultants.
8	<p>Bidder /Consultant shall furnish an undertaking about not being black listed or debarred from any project &</p> <p>The bidder must furnish an undertaking that all the provided documents are true as per their knowledge and there is no false documentation during submission of the bid & the bidder agrees that the discretion and decision of Bellaguntha NAC in respect of selection of agencies with accomplished expertise is final and binding.</p>	Self-Declaration from the Bidder.

2. Documents/ Formats needs to be submitted along with TECHNICAL PROPOSAL:

The bidder / consultants have to furnish the following documents duly signed in along with their Technical Proposal:

1. Covering letter (**TECH. 1**) on bidder's letterhead requesting to participate in the selection process.
2. Copy of Certificate of Incorporation/Registration
3. Copy of PAN
4. Copy of Goods and Services Tax Identification Number (GSTIN).
5. Copies of IT Return for the last **3 (Three)** Assessment Years
6. General Details of the Bidder.
7. List of completed assignments of similar nature (Past Experience Details) along with copies of contracts / work orders from previous Clients.
8. Undertaking for not having been blacklisted by any Central / State Government / Any other autonomous bodies/ international & National Organization in the recent past.

Each page should be signed by the authorized representative.

3. Validity of the Proposal:

Proposals shall remain valid for a period of **90 (Ninety Days)** from the date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

Bid shall be enclosed with -----

Part 1: Tender Fee/Pre-Qualification/Technical Proposal with proposed key personnel's

Part 2: Financial Proposal.

Performance Bank Guarantee: (PBG)

Within 15 days of notifying the acceptance of a proposal for award of contract, the qualified bidder shall have to furnish a Performance Bank Guarantee amounting to **3% of the Contract Value** from a scheduled commercial bank in form of DD/BG, same will be adjusted during SD of the project and will be refunded after audit/completion of contract Period.

Anti-corruption Measure:

a. Any effort by Bidder(s) to influence the Client in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.

b. A recommendation for award of Contract shall be rejected if it is determined that the recommended bidder has directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Client shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

• Language of Proposals;

The proposal and all related correspondence exchanged between the bidder and the Client shall be written in the **English** language. Supporting documents and printed literature that are

part of the proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case, for the purpose so interpretation of the Proposal, the translated version shall govern.

Legal Jurisdiction;

All legal disputes are subject to the jurisdiction of civil court of Bhanjanagar, Ganjam, Odisha. The Client and the agency shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or arising from or in connection with the contract. Disputes not so resolved amicably within 30 days of receipt of notice of such as a dispute shall be resolved by a sole arbitrator nominated by the department of Housing and Urban development dept Govt. of Odisha.

Force Majeure;

For purpose of this clause, "Force Majeure" means an event beyond the control of the agency and not involving the agency's fault or negligence and not foreseeable. Such events may include, but are not restricted, wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the agency, which prevents or delays the execution of the order by the agency. If a force Majeure situation arises, the agency shall promptly notify Client in writing of such condition, the cause thereof and the change that is necessitated due to the condition. Until and unless otherwise directed by the Client in writing, the Agency shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The agency shall advise Client in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, Client reserves the right to cancel the contract without any obligation to compensate the agency in any manner for what so ever reason.

JV will be allowed Subject to conditions:

A: JV is within 2 members only.

B: Both The Lead & Second member are sole liable near NAC.

C: Both of Members have completed the sl no.4 of PQC or equivalent experience in urban sector in India, Turnover shall be considered jointly/ Both of parts to meet the PQC sl-05, but JV partners IT return shall be checked by authority for last 3 years.

D: If the lead Member will be failed to deliver the work, then the second member will take the responsibility as per TOR of RFP and deliver with completion of the work.

E: The payment shall be release to lead member but if the lead member fails to deliver the work and the second member will be engaged for completion of work the balance payment shall be release to second member in consideration to Indian tax act.

OBJECTIVE

Bellaguntha NAC is in the district of Ganjam having an area of approx. 7. Sq Kms, consisting of 13 nos. of wards and 3500 households. Looking into the sufferings of the people of the city, the housing & urban Development Department, Govt of Odisha has directed the Municipal town to go for a Comprehensive Drainage Master plan for Bellaguntha NAC as mandated by 5th State finance Commission to solve the above issue the objective of the program is to promote planned integrated development of the town to help creating durable public access and to improve quality-oriented services in the town Bellaguntha

Bellaguntha NAC is an urban local body with the responsibility of providing basic civic services like roads, water supply, sewerage, health, sanitation and storm water disposal etc within its 13 wards.

In support of the invitation for the EOI (offer) Bellaguntha, NAC Issues in this bidding document for the preparation of comprehensive Drainage Master plan along with the DPR with complete technical data design, drawing, estimates with specifications L.S and C.S etc and related services incidental there to as specified in schedule of services.

The main objective of present work is:

To prepare a detailed project report for implementation of comprehensive storm water urban drainage system at Bellaguntha consisting of the municipal area and fringed areas, the entire study will have an integrated approach to urban watershed management. The DPR Shall be prepared as per the norms and guidelines of Housing and Urban Development Department Government of Odisha.

Objectives / Scope of the Assignment

The broad objective of the project is,

- Total station survey/drone survey for collection of baseline data of existing drain Rd. along with the R.I for an outcome to investigate water logging situation at different pockets under Bellaguntha NAC Jurisdiction. So as enable for preparation of master DPR on drainage system.
- Study of rainfall data and hydrology for Bellaguntha region, including analysis of historical data and future projected data. Proven computer models (EPASWMM preferably) will be used for studying the urban hydrological of the city
- Topographical survey of the identified waterlogged areas, roadside drains and nalas, longitudinal section and cross section.
- Checking adequacy for natural drains as well as existing roadside drains.
- Calculation of flood discharge and design of storm water drain for water logged areas including storm water drain of appropriate size along routes, suggestions for improvement of nalas and cross trains works planning and designing of network of storm water drains for rainfall intensity.
- Determination of worksheets and drainage pattern of the study area and its surrounding with the aid of existing maps with the contour lines, NSRA toposheets and aerial photographs of town and the drainage basin (catchment area) and by carrying out additional survey.
- Identification of flood prone areas. Regions for flooding mitigation measures required.

- Topographical survey and GIS based mapping of entire project area with required contour interval marking all important features
- Conducting field survey, existing drainage network, hydraulic testing of the adequacy of size, identification and classification of major primary storm water drains existing and required and their present conditions.
- Preparation of the estimate for the project in preparation of the tender documents for execution of work and finalization of tender.

The DPR should be prepared and submitted primary drain including all its secondary and the territory drains in Holistic manner.

The DPR is to study the topography, hydrology of the site and surrounding area with design and prepare the surface, round of water, drainage etc. for the entire, Public Health and Environmental Engineering Organization (CPHEEO) Manual for Storm Water Management 2019 Central Groundwater Board, DGD Guidelines and River Centric Urban Development Planning Guide of MoHUA.

The DPRs shall include the following (SCOPE OF WORK)

1. Survey Works
 - a. Topographical Survey – using a combination of Drones and DGPS, high-resolution Ortho Rectified Imagery (ORIs) and Digital Elevation Models (DEMs) should be developed. The horizontal accuracy of less than 10 CMs and vertical accuracy of less than 20 CMs should be achieved.
 - b. Field Survey – Detailed survey of the drains and their floodplain areas, the survey of existing culverts, bridges, or any other hydraulic structures.
 - c. Conducting a detailed survey of the existing stormwater channels to assess their physical status, dimensions, etc.
 - d. Enlisting of obstructions, bottlenecks, and encroachments.
 - e. Preparation of 3D Map / Point cloud map of the Project area
2. Data Collection
 - a. Long-term (at least 40 plus years) local rainfall data (daily and hourly if available) should be collected from the local Govt. authority or from the IMD.
 - b. High flood marks from previous flood incidences across the study area.
 - c. Land use/Land Cover data
 - d. Soils data
 - e. Groundwater table data
 - f. Water Levels and Flow data from the major drains or rivers/tributaries if they are part of the stormwater system
3. Hydrological and Hydraulic Model (Stormwater Management Model) Development
 - a. Rainfall Analysis
 - b. IDF Curves Development
 - c. Design Storm Creations (5, 10-, 25-, 50- and 100-year Hyetographs)
 - d. Watershed Delineation

- e. Hydraulic Model Development including existing drains, natural drainage, rivers and their tributaries, ponds, etc.
 - f. Land-Use/Land Cover, Soils characteristics based hydrological parameterization of the stormwater model
 - g. Rainfall-Runoff modelling to arrive at the hydrographs and peak discharges and volumes for 5, 10, 25, 50, and 100-year design storms.
 - h. Assessing & review the existing conditions, and the capacity of the existing drainage system to identify flooding cases, hydraulic bottlenecks, etc.
 - i. Deficiency analysis from a hydraulic and structural point of view.
 - j. Level sensors should be installed at key locations and velocity measurements should be carried out using current meters for collecting the level and flow data for model calibration.
 - k. H&H model should be calibrated & validated against the collected flow and level data from the field.
 - l. Locating suggestive places for Grey water treatment plants based on Outlet location
 - m. Estimating the grey water outcome from the system (Population based)
4. Low-Impact Development (LID) or Sustainable Urban Development Designs. The LIDs should be modelled in hydrological and hydraulic model to assess their performance.
 5. Groundwater recharging study and its effect.
 6. Socio environmental impact analysis,
 7. Structural Analysis for the proposed hydraulic solutions of the Stormwater Management Plan
 - a. Development of a rehabilitation plan
 - b. Estimation of flood discharge and hydraulic design
 - c. Preparation of the Longitudinal Sections (LS) and Cross-Sections (CS) of drains.
 - d. Design of cross culverts/bridges wherever necessary
 - e. Structural design of drain cross sections depending upon the land availability.
 - f. Detailed estimates with rate analysis based on the current SR
 - g. Preparation of detailed drawings and estimates (as per the present SOR OPWD Odisha)
 - h. Construction program to complete the execution
 8. Preparation of storm water drainage map for Bellaguntha & Zonal maps showing existing major and primary, tertiary stormwater drains & their disposal system & Flood Risk Maps Development. Alignment Maps for the entire drainage system.
 9. Preparation of land schedule with ROR, village map, etc. for the acquisition of private, Govt. and forest lands to develop the network and Treatment plants.

Capacity building and training to the client and its staff to better understand the system characteristics and evaluate the impacts of proposed stormwater management and urban flood risk mitigation measures using relevant modeling tools.

Though Bellaguntha town is a historical and heritage place of Odisha, so it is advised to be it is advised to bidder the you will be will be check the Clearance of Architecture Service of India. In some parts where the location and areas relate with ASI, the bidder will be executing the project area in DPR according to the advice of Engineering division of Bellaguntha NAC within the jurisdiction of NAC area.

Evaluation Process of RFP

TECHNICAL EVALUATION: Detailed evaluation process as per the following parameters will be adopted for evaluation of the proposals.

Sl.No.	Bid Evaluation Parameters	Allocation of marks
1	The bidder/ Consortium member should have been in the consulting business for more than FIVE YEARS from the date of Incorporation on the last date of submission of the proposal.	Maximum 5
2	The bidder or either of the consortium partners must have successful completion of at least 02 no's of Preparing DPRs for Water Supply / Drainage / Sewerage / Flood Analysis / River Modelling Projects in the last 5 years in any urban area of INDIA.	Maximum 5
3	The bidder having Experience of successful completion of a minimum of One DPR of Storm Water Drainage DPR in different Urban sectorat govt. (Ongoing also considerable) of Odisha of value not less than 20 lakhs in last 3 years. If bidder has successfully done (ongoing also considerable) more than one project under Odisha govt. in ULBs, extra 5 marks will be awarded for each extra project done with maximum limit up to 10marks	Maximum 15
4	Work Plan & Approach and Methodology with case study of different projects & available of appropriate technology system submitted along with Proposal.	Maximum 40
5	Qualifications and competence of the Key Professional staff for the assignment <ul style="list-style-type: none"> • Team Leader with a Master's in Civil or Water Resources Engineering degree with at least 15 years or more of relevant industry experience. -15 Marks • 4 or more engineers with master's degree in Civil or Water Resources engineering, Storm water mgmt. or sewerage mgmt. – 5 marks each*4=20 Marks 	Maximum 35

QCBS approach for storm water drainage DPR

Bidders who secure above 70% marks from the total (100 marks) in the technical proposal will be called for financial evaluation. If the proposal submitted with JV the member credential/ submitted documents/experience/ completion certificates will be consider during the mark evaluation.

The minimum technical score (SD required to pass 70 points The formula for determining the financial score is the following:

The financial proposal (F) shall be arithmetic sum of Total cost, as indicated in price bid. (P).
 $SF=100*FM/F$, in which in SF is the financial score, FM is the lowest price and F price of the proposal under consideration. The weights to be given to the technical and financial proposals are T =0.80, P=0.20

Timelines. stages of deliverables and content of each deliverable,

Deliverables in-a- visit time frame

Deliverables	Description of Items/Deliverables	Corresponding time frame (Monthly)
D1	Topographic Survey and Survey Reports	1-3 Months
D2	Topographical maps and 3D point cloud map	3-4 Months
D3	Preparation of Detailed Project Report, Proposed Grey water treatment plant details	4-5 Months
D4	Tendering for Construction with necessary coordination	7-9 Months

Special conditions of contract

1. The payments will be made upon submission of an invoice backed by consultant. Payment of professional fees would be made Per One Km Drain in consideration to Existing Road Length 'in the Proposed of Municipal area.
2. If any of the work is to be addition in this contract in jurisdiction of ULB area according to the necessary requirements & desires of ULB authority then the extra payment shall be pay to consultant as per mutual discussion between both the parts in consideration to a Minutes of Minutes.
3. For Scrutiny of the Technical Feasibility of the detailed project Report the ULB will be formed a technical committee for checking of the technical points in conformity with the: provisions of detailed scope of work mentioned in the tender documents before release of the final payment i.e., Sl.3 of Payment Terms of RFP.
4. The ULB will be extend all necessary coordination with different depts. for providing of all necessary information's during topographical survey and preparation of DPR. The ULB authority shall be extend all necessary cooperation to Scrutiny of the Technical Feasibility of the (DPR) detailed project Report with formed committee by ULB

Payment Terms and Schedule form

The Payment of Consultancy Fees will be made as per the following table:

Sl. No	Payment Terms	Schedule	Disbursement Schedule
1	Completion of Topographic Survey and Submission of Survey Report	1 st to 3 rd Month	10% on term Mobilization and start the survey works and 20% Survey and Submission of topographical Survey & Preliminary survey Report (total 30%)
2	Preparation of draft DPR & presentation	6 th Month	25% Submission of draft DPR & presentation in ULB with all analysis of the technical issues and proposals with the initial estimation.
3	Preparation of DPR and Submission of Final DPR incorporating Observation & compliance	8 th Month	35% Submission of Final DPR along presentation and discussion with technical committee formed by NAC.
4	Preparation of Specification and submission of Tender Documents for Construction & assist in bidding system of NAC for mutual decide period.	9 th to 12 th month	10%. Assist in tendering system & Supervision of QC& QA and reporting to NAC

Bidder's Organization (General details)

Sl No	Description	Full Details
1	Name of the Bidder/ Consultant	
2	Address for communication: Tel: Fax: 2 Email id:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No.: Email id:	
4	Registration/Incorporation Details Registration No: Date &Year:	
5	Local office in Odisha Please furnish contact details	
6	Bid Processing Fee Details Amount: DD/No: Date: Name of the Bank:	
7	EMD Details Amount: DD/No. Date: Name of the Bank:	
8	PAN Number:	
9	Goods and Services Tax Identification Number (GSTIN)	
10	Willing to carry out assignments as per the scope of work of the RFP	
11	Willing to accept all the terms and conditions as specified in the RFP	

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

(BIDDER'S PAST EXPERIENCE DETAILS)

Table-I (List of completed assignments only of similar nature**in any sector
During last 5 years

SL no	Period	Name of The Assignment	Name of the Client	Contract Value (in INR)	Date of Award /Commence at of assignment	Date of Completion of assignment	Remarks If any
A	B	C	D	E	F	G	H
1							
2							
3							

Authorized Signatory [In full and initials):

Name and Designation with Date and Seal:

PROPOSED WORK PLAN TO CARRY OUT THE ASSIGNMENT

Bidders Proposed Work Plan in Month Wise to carry out the assignment.

Activities	1	2	3	4	5	6	7	8

Bidders requested to fill and propose their work plan.

FINANCIAL PROPOSAL- II

COVERING LETTER

(In Bidder's Letter Head)

Place-

Date-

To

The Executive Officer,

BELLAGUNTHA NAC

Ganjam, Odisha

Subject: Financial Price offer for Proving Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of Drainage System of BELLAGUNTHA NAC, Ganjam, ODISHA.

Sir

I, the undersigned, offer to provide the consulting services for [Price offer for Proving Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of Drainage System of BELLAGUNTHA NAC in the District of Ganjam, Odisha] in accordance with your Request for Proposal No.-----
Date

Sl no	Items	Rate (Rs) for whole assignment	
		In Figure	In Words
1	Preparation of Comprehensive Drainage Master Plan along with DPR for Storm Water Drainage System of BELLAGUNTHA NAC Area in conformity with the provisions of detailed scope of work mentioned in the tender documents.		

The above quoted price shall be inclusive of all levies and taxes and exclusive of GST which will be paid as applicable. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP document.

Yours faithfully,

Authorized Signatory:

Name and Designation of Signatory with Date and Seal:

PERFORMANCE BANK GUARANTEE FORMAT

To,

The Executive Officer

BELLAGUNTHA NAC,

Ganjam, Odisha.

WHEREAS _____ (Name and address of the Consultant) (here in after called "the Consultant") has undertaken, in pursuance of RFP No _____ Dated _____ to undertake the service _____ (description of services) (herein after called "the contract").

AND WHEREAS it has been stipulated by _____ (Name of the Client) in the said contract that the Consultant shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified there in as 'Security' for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE where by a firm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of _____ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without caviler argument, any sum or sums within the limits of (amount of guarantee)as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified there in.

Where by waive the necessity of your demanding the said debt from the consultant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and where by waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the day of _____ <year>

Our branch at ----- (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our----- branch a written claim or demand and received by us at our ----- branch on or before Dt. _____ Otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

..... **(Signature of the authorized officer of the Bank)**

..... **(Name and designation of the officer)**

..... **(Seal, name & address of the Bank & Branch)**